

SUSTAINABLE HOMES PROJECT AND POLICY OFFICER

Position Description



JOB OVERVIEW

| TITLE | Sustainable Homes Project and Policy Officer |
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| REPORTS TO | Campaigns Manager |
| LOCATION | 60 Leicester St, Carlton |
| SALARY | EV level 4 (\$74,870 plus superannuation & leave benefits) |
| STATUS | 12 month contract, full-time or near full-time |
| APPLICATIONS DUE | 9am, Monday 5 th August |

WHO WE ARE

Environment Victoria is one of Australia's leading not-for-profit environment groups, with a history of running strategic, dynamic, people-powered and successful campaigns to take action on climate change, drive the energy transition and improve environmental protections. Our work is solutions-based, founded on research and aims to build enduring community power. Our team of about 20 staff is nimble, creative and fun, and our office environment is fast-paced and action-packed.

WHO YOU ARE

You are dynamic, passionate, hard-working and professional. You care about the environmental, economic and social factors related to how we create and consume energy, especially in our homes. You have excellent communication skills and an ability to work with a wide spectrum of stakeholders and volunteers. You could have experience in:

- Energy policy and advocacy
- Delivering household energy programs
- Environmental campaigns
- Community or union organising
- Political campaigns or staffer roles
- Media or communications

Whatever your background, you have an ability to quickly get up to speed on complex policy issues and the desire to work with energy consumers to advocate for change in the real world that benefits our environment.

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THE ROLE

Households are paying more than they should on their energy bills because our homes are unacceptably inefficient. Improved residential energy performance would deliver a win-win-win: lower energy bills; greater comfort in the home; fewer greenhouse gas emissions due to using less energy. Despite these significant benefits, consumer awareness of the issues remains low and governments have been slower to implement ambitious policy solutions, compared to their support for renewable energy.

In this role, you will:

- Lead Environment Victoria's engagement in key government policy processes relating to household energy performance (including Victorian rental standards, the National Construction Code and the COAG Trajectory for Low Energy Buildings), in collaboration with ally organisations;
- Support household energy consumers to become advocates in these processes;
- Work with volunteers to assess the availability of information about household energy performance at the point of sale or lease;
- Lead Environment Victoria's participation in the One Million Homes alliance and the Community Coalition for Healthy and Affordable Homes;
- Boost public awareness of the importance of household energy performance through media and other communication channels.

This role sits within Environment Victoria's Campaigns team, but will involve working closely with our Communications and Community Organising teams.

SELECTION CRITERIA

1. Experience in planning and delivering either (1) advocacy or community organising campaigns or (2) residential energy programs
2. Excellent written and oral communication skills, with an ability to tailor the message and language for different purposes/audiences
3. An ability to critically analyse complex information (such as public policy, legislative/regulatory documents, energy consumption data) and convert research findings into real-world influence or action
4. An understanding of political dynamics and an ability to identify opportunities for influence
5. An ability to bring people together around a common interest and facilitate work towards a common goal
6. An ability to work with a team of volunteers who are an essential part of delivering a successful program or outcome
7. An understanding of issues facing energy consumers
8. Experience in building effective relationships in complex and sensitive situations, and an ability to deal with conflict in relationships

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If you meet most but not all of the selection criteria, we still encourage you to apply or to contact us to see if it is worth applying.

HOW TO APPLY

Please submit the following:

- A short cover letter explaining your interest in the role
- A current CV, including names and contact details of two referees
- Responses to each of the selection criteria (max 3 pages)

Please email your application to admin@environmentvictoria.org.au by **9am on Monday 5th August 2019**

For questions not addressed by the position description, contact Campaigns Manager Dr Nick Aberle on 0402 512 121.

TERMS AND CONDITIONS

This a 12 month, 5 days per week position, but near full-time equivalent will be considered. All positions at Environment Victoria commence with a 3-month probation period.

Remuneration is at EV4 (starting salary of \$74,870) plus superannuation and leave benefits, on top of the excellent conditions in our EBA.

The role will be based in Environment Victoria's offices in Carlton.

- Environment Victoria is strictly non-partisan and an equal opportunity employer
- Environment Victoria staff are required to operate in a manner consistent with organisational policies
- After hours and weekend work will occasionally be required for events and other project activity. Time-off-in-lieu provisions in our EBA cover all out-of-hours work.
- Intra- and inter-state travel may be required. Applicants are expected to hold a current Victorian Drivers Licence.